

# ICKLESHAM PARISH COUNCIL

A local council for the peoples of Icklesham,  
Winchelsea, Winchelsea Beach and Rye Harbour

## Terms of Reference: Planning Committee

### 1. Constitution

- a. The Constitution of this Committee shall be seven (7) members of the council. This includes the Chairman and Vice Chairman of the Council who are ex-officio members.
- b. The committee shall elect a Chairman and Vice Chairman at its first meeting following the Annual Statutory Meeting of the Parish Council

### 2. Purpose

- a. The Parish Council is a statutory consultee of the Planning Authority. The Committee has delegated powers to consider all applications passed to Icklesham Parish Council by the Planning Authority and make representations to the Planning Authority on the applications
- b. Any proposed representations to the Planning Authority to use its powers under the Town and Country Planning Act 1990 and the Building Act 1984 shall be considered by the Planning Committee which has delegated power on behalf of the Parish Council to make representations to the Planning Authority.
- c. On behalf of the Parish Council to make representations regarding:
  - i. Policy and planning structure of the Planning authority;
  - ii. Policy of the County Council as it relates to planning matters;
  - iii. Regional planning advice.
- d. To consider new legislation and policy as it relates to planning matters and report to the Parish Council its recommendations in this regard.
- e. Where the Planning committee consider a planning matter including policy or applications to be of significant importance they will refer a decision to the Parish Council for consideration. The decision as to significant importance rests with the Planning Committee.

### 3. Delegated Powers

- a. The Planning Committee are authorised to make binding decisions on behalf of Icklesham Parish Council with regard to all aspects of its Purpose as set out above provided the meeting considering any matter is quorate

### 4. Quorum

- a. Three members of the committee shall constitute a quorum. If the numbers of councillors present (not including those debarred by reason of a declared interest) falls below the required quorum the meeting shall be adjourned and business not transacted shall be transacted at the next meeting, at such other date as the Chairman may fix or at the next meeting of the Parish Council, if this is appropriate.

### 5. Review

- a. These terms of reference will be reviewed annually.

### Signed: Cllr J Stanford (Chair)

Adopted by Full Council: 15<sup>th</sup> May 2023

Minute Reference: 23/65a)

Review Date: May 2024

Date Reviewed: