

# ICKLESHAM PARISH COUNCIL

A local council for the peoples of Icklesham, Winchelsea, Winchelsea Beach and Rye Harbour

Minutes of the Extraordinary Council Meeting held at 7:15 pm on Monday 22<sup>nd</sup> August 2022 at Rye Harbour

**Present:** Councillors: J. Justice, I Mann, I McConnochie, T Moore, Mrs. C Rice, D Smedley, Mrs J. Stanford (Chair), H. Sutton, S.Tollett, Mrs A. Thomson, P. Turner and N. Warren

**In attendance:** Jenner Sands (Clerk and RFO), Danielle Heffernan (Assistant Clerk) and Cllr P Osborne (RDC).

**22/84 Item 1. The Chair opened the meeting at 7.15 pm. The Chair invited comments or questions from members of the public on matters relating to the business of the Council.**

Cllr Paul Osborne said that he wanted to come this evening as our normal meetings clash with his Rother Scrutiny Committee meetings. He said that in relation to the adult exercise equipment, he is on the Community Grant Panel and that he would be happy to help us with that. He also said that he would be happy to support us with taking over Winchelsea Beach toilets.

**22/85 Item 2. To record any apologies for absence.** Apologies received from Cllr Kitteridge.

**22/86 Item 3. Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form. **There were none.**

**22/87 Item 4.** To consider and approve the signing by the Chair of the attached minutes of the Full Council Meeting of 11<sup>th</sup> July 2022. **RESOLVED:** the Minutes were approved and signed.

## **Matters requiring a Decision by Council**

**22/88 Item 5. Financial Matters.**

- a) To receive the list of items paid to date in July and August and items for payment to date – available at the meeting. **RESOLVED:** the payments were approved.
- b) Receipts and Payments report (budget vs actual).  
**RESOLVED** the report was accepted save for one amendment (costs to be moved from 1292 to 1103 Chairman's Expenses) Clerk is to amend.
- c) To note the external auditors report and certificate. **RESOLVED** the External Auditor's report was noted.
- d) To consider the option to opt out of the SAAA central external auditor appointment arrangements. ESALC and NALC recommend not to opt out. **RESOLVED** it was agreed not to opt out.
- e) To consider Mulberry and Co. carrying out interim internal audit. Hourly charging rate £60 per hour, time estimate 2 hours. **RESOLVED** it was agreed to carry out the interim internal audit.

**22/89 Item 6. Rye Harbour Car Park and toilets:-**

- a) To note the notes from the meeting with The Sussex Wildlife Trust and to receive the Rye Harbour Car Park Data and Visitor Summary 2001-2021 prepared by Dr. Barry

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Yates. **RESOLVED** The report of the meeting was noted.

- b) To note the notes from the meeting with Tram Road Residents. **RESOLVED** The report of the meeting was noted.
- c) To note the notes from the meeting with Rother District Council and to consider authorising the Clerk to settle outstanding invoice for October 2021 – March 2022 cleaning. **RESOLVED** The double yellow lines will be investigated further once we have sourced a new height restriction barrier. In relation to the toilets, Clerk is to write to Rother District Council offering to pay half of the invoice.

## **22/90 Item 7. Winchelsea Little Shop Association.**

Chair to give update following WLSA AGM on 6<sup>th</sup> August 2022.

*The Chair explained that at the AGM she was not able to participate in the meeting as she did not have a signed letter of authority. She explained that the Clerk has now written to the Association with a signed letter of authority requesting them to send us a copy of the constitution. The Chair explained that WLSA have agreed to hold an extra meeting in September. **RESOLVED** the Chair is to provide an update following the meeting in September.*

## **22/91 Item 8. Annual Parish Risk Assessment.**

To consider Clerk's report and decide whether or not to commission a Risk Assessment this year. **RESOLVED** it was agreed not to commission an external Parish Risk Assessment this year based on the fact that the Assistant Clerk regularly carries out risk assessments. The Clerk and Assistant Clerk are to carry this out together.

## **22/92 Item 9. Adult Exercise Equipment**

To consider the attached business plan. Clerk seeks approval to submit this for grant funding. **RESOLVED** the business plan was accepted and the Clerk was given permission to submit this for grant funding.

## **22/93 Item 10. Icklesham Recreation Ground Fence.**

Council is asked to consider the following options and quotes:

- a) To replace full length of fence with oak fencing:-  
Quote for materials received from Channons Country Store £6,736.18 plus VAT  
Quote for installation received from Mark Saunters £1,150  
**Total £7,886.18 (plus VAT for materials)**
- b) To replace full length of fence with chestnut fencing:-  
Quote for materials and installation from Mark Saunters **£1,965**  
Quote for materials and installation from New Timber Ltd **£2,450 plus VAT**
- c) To replace full length of fence with softwood motorway fencing:-  
Quote for materials and installation from Hastings Fencing **£4,900 plus VAT**  
Quote for materials and installation from Mark Saunters **£3,215**
- d) To replace full length of fence with metal stock fencing:-  
Quote for materials and installation from Marton Fencing *quote to follow*  
**RESOLVED** it was agreed to defer this item until the next meeting as the Clerk is still awaiting further quotes. Cllr McConnochie is to find out who the contractor was who did the metal fencing at Greyfriars and let the Clerk know. Assistant Clerk is to obtain quotes for getting branches of trees cut back close to the fence as it was felt the fence was broken because children were climbing onto it to get up into the trees.

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## Matters for Information or Noting

### **22/94 Item 11. Winchelsea Beach Flooding/ Sewerage Issues**

Southern Water have now relocated the tankers to the verge outside of Winchelsea Sands Caravan Park. **This was noted.**

### **22/95 Item 12. Traffic Calming Update**

Clerk has instructed GTA to prepare detailed drawings of the no left turn, no right turn option. We await the costings and drawings from GTA. GTA are also in the process of drafting a report to National Highways regarding the possible effect on traffic on the A259. Cllr Smedley gave update on recent police activity.

GTA aim to get the detailed drawings and costings to us within the next two weeks. They are also checking with National Highways as to what data will be required/ accepted. Clerk hopes that most of this data will be collected by the black cats. There may also be destinate surveys needed which may be able to be done by volunteers to save costs. GTA have confirmed that any data collected will need to be collected from w/c 12<sup>th</sup> September.

Cllr Smedley confirmed that Sussex Police have recently launched a campaign from Icklesham to Rye. They caught a motorbike speeding at 124 mph and a car speeding at 111 mph. They have been using drones and other equipment to catch motorists. **This was noted.**

### **22/96 Item 13. Correspondence.**

Email from resident regarding bins and dogs in Winchelsea Beach children's playground.

**RESOLVED** Clerk is to look into sourcing tie rings for dogs. Clerk is to look into getting extra bins in the playground in Harbour Field and Icklesham. Rother to be pressed for larger animal proof bins similar to the ones in Rye Harbour car park.

Email from resident regarding Rye Bay FC use of Harbour Field.

**RESOLVED** The Clerk has already responded to the resident and written to Rye Bay FC who said they would once again speak to parents etc about their behaviour.

### **22/97 Items for consideration for future agendas.**

- Icklesham Recreation Ground Fence

### **22/98 Item 14. Date and venue for next meeting.**

Monday 12<sup>th</sup> September 7.15 pm at Winchelsea Beach Village Hall.

The Council then resolved to go into private session for the following confidential item:-

### **22/99 Item 15. Rye Harbour Kiosk**

**Meeting closed at 9.00 pm**

*Agreed as a true record of the meeting*

Signed .....

Dated 3<sup>rd</sup> October 2022

**Cllr J Stanford (Chair)**