

ICKLESHAM PARISH COUNCIL

A local council for the peoples of Icklesham, Winchelsea, Winchelsea Beach and Rye Harbour

Minutes of the Open Spaces Committee Meeting held at Winchelsea Court Hall on Monday 28th November 2022

Present: Cllrs: I Mann, H Sutton and Mrs. A Thomson (Chair).

In Attendance: Jenner Sands (Clerk and RFO) members of the public were also present.

1. **Cllr Smedley had given his apologies for the meeting. Cllr Mrs. Thomson was nominated to Chair the Meeting. The Chair opened the meeting at 7.00 pm.**
2. **To record any apologies for absence.** Cllrs D Kitteridge and D Smedley.
3. **To receive any Declarations of Interest (Personal or Personal & Prejudicial) by Members.** To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat the declaration immediately prior to commencement of the item in question. Members should ask the Clerk for a Declaration of Interests form which must be completed and returned to the Clerk at the next convenient occasion. **There were none.**
4. **Comments or questions from members of the public present relating to items on the Agenda.** *There were none.*
5. **To approve the Minutes of the Open Spaces Meeting of 26th September 2022.**
RESOLVED: *the Minutes were approved and signed.*
6. **Winchelsea Traffic Calming Update.**
The Clerk confirmed that there is now a different person from National Highways dealing with the project. The Clerk confirmed she believed this to be a good thing as it is the person who dealt with the black cats and he was very helpful and responsive. The Clerk confirmed that National Highways have agreed to carry out the RSA 1&2. Lawrence Stringer from GTA has said this is a good thing as it shows they are now taking it seriously. The Clerk explained that we are waiting to hear from National Highways with the results of the RSA 1&2 before carrying out the numberplate destination survey.
7. **Winchelsea Interpretation Boards.**
 - a) Clerk recommends budgeting £600 next financial year to have the interpretation boards on North Street and the Beacon to be renewed. **RESOLVED:** *Agreed, however, Clerk will obtain a further quotation for the works at the time.*
 - b) Clerk seeks permission to write to residents regarding cutting back vegetation surrounding the interpretation boards by the Look Out and on North Street.
RESOLVED: *This was agreed.*
8. **Replacement 'No Parking Sign' for Smeatons Lane.**
To consider quote received from Care Signs in the sum of £78.10 plus VAT.
RESOLVED: *Agreed.*
9. **2023/24 Cleaning Contract for Rye Harbour Toilets.**
To agree increase in costs to £12,415.91 for cleaning services for 2023/24.
RESOLVED: *This was accepted. Clerk is to budget this for next year.*

10. Memorial Bench Repairs/ Maintenance.

Clerk recommends budgeting £900 in the next financial year for memorial bench repairs/ maintenance. Mark Saunters has quoted £125 per bench.

RESOLVED: *Agreed.*

11. Bins

a) To consider budgeting next financial year for large bird proof bin outside Rye Harbour Toilets – approximate cost £700 plus VAT.

RESOLVED: *Clerk is to try and pressure Rother into putting a larger bin here.*

b) To consider budgeting for new dog poo bin in Coronation Field – approximate cost £120.00 plus VAT.

RESOLVED: *Agreed.*

12. To consider Darren Kitteridge Carrying out Maintenance Work for Parish Council.

Clerk has sought advice from ESALC and they confirmed that this would not be an issue so long as correct protocols are adhered to.

RESOLVED: *it was agreed that Darren Kitteridge could be considered to carry out maintenance works for the Council. Clerk is to ensure Financial Regulations are followed.*

13. Icklesham Recreation Ground Bus Shelter Repair

To consider quotes received from:-

a) Mark Saunters - £310

b) Waynedale - £300

c) Darren Kitteridge – *quote available for the meeting.*

RESOLVED: *The Clerk explained that Darren Kitteridge could not provide a quote for this as he had already seen the quotes supplied by Mark Saunters and Waynedale. The Committee agreed Mark Saunters' quote.*

14. Winchelsea Beach Works

To consider Darren Kitteridge carrying out the followings works:-

- Strim around bus shelter and bench opposite Ship Inn on Sea Road
- Strim around noticeboard in Winchelsea Beach
- Strim around bench in Harbour Field playground
- Strim nettles in playground
- To replace x 5 wooden posts in Harbour Field
- To repair or remove wire fencing around Harbour Field
- Strim all weeds in playground behind Rye Harbour Village Hall

RESOLVED: *Quote is not yet available. Provided the quote is under £500 Clerk is to email Committee for approval once received.*

15. Edging around wet pour surface under swings in Harbour Field Playground

To consider quote received from New Timber to replace concrete edging around wet pour surface at Harbour Field Playground in the sum of £330 plus VAT.

RESOLVED: *Assistant Clerk is to source an extra quote. Clerk is to accept the best quote.*

16. Winchelsea Beach bus shelter.

Clerk explained that since the last meeting she has spoken to Stagecoach and they have suggested moving the location of the bus shelter as the current location makes things very difficult as there is not a lot of room for a bus shelter. Clerk is hopeful that a site meeting will take place before Christmas.

17. Proposed Charges for Recreation Grounds.

Clerk explained that she has invoiced both teams for matches played in September and October. She received full payment promptly from one team but currently nothing from the

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other team. Clerk will chase this once the invoice becomes overdue.

18. Suggested items for future agendas.

Nothing to note.

19. Date & venue of next Open Spaces Meeting. Monday 27th February 2023 7.15 pm
Winchelsea Court Hall.

Agreed as a true record of the meeting.

Signec


Cllr D Smedley (Chair)

Dated: 27 February 2023