

# ICKLESHAM PARISH COUNCIL

**A local council for the peoples of Icklesham, Winchelsea, Winchelsea Beach and Rye Harbour**

Jenner Sands, Clerk & RFO  
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**To : The Members of the Parish Council**

Cllr C Chappell  
Cllr Ms. N Eldridge  
Cllr J Justice  
Cllr D Kitteridge  
Cllr Mrs. S Lyward  
Cllr I Mann  
Cllr I McConnochie  
Cllr A Rixon  
Cllr D Smedley (Vice Chair)  
Cllr Mrs. J Stanford (Chair)  
Cllr H Sutton  
Cllr Mrs. A Thomson  
Cllr N Warren

Copies to: Councillor K. Glazier of East Sussex County Council and Rother District Councillors: E. Hacking, P. Osborne, C. Creaser, S. McGurk, T. Grohne and A. Mier.

Emailed on: 4<sup>th</sup> July 2023

Dear Councillors

**PARISH COUNCIL MEETING – MONDAY 10<sup>th</sup> July 2023**

You are summoned to a meeting of Icklesham Parish Council on Monday 10<sup>th</sup> July at Winchelsea Beach Community Hall commencing at 7.15 pm. The Agenda is displayed alongside this notice. Members of the public are most welcome to attend.

Yours sincerely

*Jenner Sands*  
**Clerk & RFO**

**AGENDA**

**For the Full Council Meeting of Icklesham Parish Council  
Monday 10<sup>th</sup> July 2023 at Winchelsea Beach Community Hall  
Commencing at 7:15 pm**

1. The Chair will invite members of the public to comment or ask questions on any matters in respect of the business on the agenda. (15 minutes)
2. To receive reports and ask questions of the County Councillor Keith Glazier and the Rother District Councillors concerning County Council and Rother District Council matters. (10 minutes)
3. **To record any apologies for absence.**
  - a) To receive and record apologies for absence.
  - b) To consider any requests for approval of reasons for absence, if any

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4. **Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form.
5. To consider and approve the signing by the Chair of the attached minutes of the Annual Council Meeting of 15<sup>th</sup> May 2023.

### **Matters requiring a Decision by Council**

6. **Financial Matters.**
  - a) To receive the list of items paid to date in June and July and items for payment to date.
  - b) Receipts and Payments report (budget vs actual)
  - c) To approve first quarter bank reconciliations
  - d) To consider Clerk transferring £40,000 to Nationwide Savings account (2.7% interest rate) from Unity Trust Account.
  - e) To consider Grant Applications received from the following:-
    - i. All Saints With St Nicholas Church Icklesham - £600 for maintenance of the Church Yard
    - ii. Icklesham Memorial Hall - £1,725 annual grant
7. **Open Spaces Committee**
  - a) To note the Minutes of the Open Spaces Committee Meeting on 19<sup>th</sup> June.
  - b) To note Traffic Calming Consultation Meeting has been arranged for 11.00 am on Saturday 22<sup>nd</sup> July at Winchelsea New Hall.
  - c) To approve the Open Spaces Committee recommendation to start lease negotiations with Rother District Council for the public conveniences in Winchelsea Beach and Winchelsea. This can be a decision in principle for the time being.
8. **Allotments Committee**
  - a) To note the Minutes of the Allotment Committee Meeting on 22<sup>nd</sup> May 2023
  - b) To approve the Allotment Committee recommendation to amend the Allotment Rules to the effect that new tenants will pay a deposit equal to one year's rent. This will be repaid to the tenant at the end of the tenancy subject to a satisfactory final inspection.
9. **Annual Play Inspection**
  - a) To receive the annual play inspection report
  - b) To approve the purchase of new seat for Zip Wire in Icklesham (quote will be tabled at the meeting)
  - c) To consider quotes received for Coronation Field Fence repair from New Timber Ltd and Simon Matthews Fencing (quotes will be tabled at the meeting)
  - d) To consider quote received from Rother District Council's Maintenance Team for the following various maintenance/ repair jobs (quotes will be tabled at the meeting).
10. **Policies**
  - a) To consider adopting the attached draft Health and Safety Policy

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b) To consider adopting the attached draft Lone Working Policy (to follow).

**11. Parish Council Website**

To consider the attached Clerk's report and quotes received from DotGo and Eyelid Productions.

**12. Committees and Working Groups**

a) To consider reforming Media Working Group

i. To consider the attached draft Terms of Reference for Media Working Group.

b) To consider merging the Allotment Committee and Open Spaces Committee

**13. To consider Clerk purchasing refurbished android mobile telephone which can be used to set up black cat radar devices.**

Good condition refurbished Samsung Galaxy S9 available from GiffGaff for £139. Comes with 12 months warranty.

**14. To consider locking Icklesham Recreation Ground Car Park overnight.**

**Matters for Information or Noting**

15. **Correspondence.** (Any late received correspondence will be tabled at the meeting).

16. **Programme of Works.** Consider and update where necessary.

17. **Reports from Councillors on meetings they have attended.** Councillors to update Council.

18. **Items for Consideration for Future Agendas.**

19. **Date and venue for next meeting.** Monday 11<sup>th</sup> September 7.15 pm at Icklesham Memorial Hall.