

ICKLESHAM PARISH COUNCIL

A local council for the peoples of Icklesham, Winchelsea, Winchelsea Beach and Rye Harbour

Jenner Sands, Clerk & RFO
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To : The Members of the Parish Council

Cllr C Chappell
Cllr Ms. N Eldridge
Cllr J Justice
Cllr D Kitteridge
Cllr Mrs. S Lyward
Cllr I Mann
Cllr I McConnochie
Cllr A Rixon
Cllr D Smedley (Vice Chair)
Cllr Mrs. J Stanford (Chair)
Cllr Mrs. A Thomson
Cllr N Warren

Copies to: Councillor K. Glazier of East Sussex County Council and Rother District Councillors: E. Hacking, P. Osborne, C. Creaser, S. McGurk, T. Grohne and A. Mier.

Emailed on: 2nd January 2024

Dear Councillors

PARISH COUNCIL MEETING – MONDAY 8th JANUARY 2024

You are summoned to a meeting of Icklesham Parish Council on Monday 8th January 2024 at Rye Harbour Village Hall commencing at 7.15 pm. The Agenda is displayed alongside this notice. Members of the public are most welcome to attend.

Yours sincerely

Jenner Sands
Clerk & RFO

AGENDA

**For the Full Council Meeting of Icklesham Parish Council
Monday 8th January 2024 at Rye Harbour Village Hall
Commencing at 7:15 pm**

1. The Chair will invite members of the public to comment or ask questions on any matters in respect of the business on the agenda. (15 minutes)
2. To receive reports and ask questions of the County Councillor Keith Glazier and the Rother District Councillors concerning County Council and Rother District Council matters. (10 minutes)
3. **To record any apologies for absence.**
 - a) To receive and record apologies for absence.
 - b) To consider any requests for approval of reasons for absence, if any
4. **Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately

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prior to commencement of the item in question and b) complete the declaration of interests form.

5. To consider and approve the signing by the Chair of the attached minutes of the Parish Council Meeting of 13th November 2023.

Matters requiring a Decision by Council

6. **To agreed draft budget for 2024-25 and the precept in the sum of £166,729.95 and to authorise the Clerk to notify the District Council.**
7. **Co-option of Councillor to fill the vacancy in Rye Harbour Ward. Valid applications will be circulated to all councillors before the meeting. Candidates will be offered the opportunity to speak in support of their application; this will be followed by a vote by way of a show of hands. A declaration of acceptance of office to be completed after co-option.**
8. **Financial Matters**
 - a) To receive the list of items paid to date in December and January and items for payment to date
 - b) To receive receipts and payments report
 - c) To receive and approve the third quarter bank reconciliations (*will be tabled at meeting*).
 - d) To consider Grant Application Received from the Winchelsea Beach Community Association in the sum of £1,725 – annual grant
 - e) To consider appointing an additional bank signatory
 - f) Issues with Lloyds Bank
9. **Audit**
 - a) To receive the 2022-23 Notice of Conclusion of Audit
 - b) To receive the 2023-24 interim Audit Report.
10. **To review charges levied by the Parish Council**

Please see the attached schedule.
11. **Parish Flooding Issues**
 - a) To consider the attached emails received from Cllr Andrew Mier and Head of Environmental Health at RDC in response to article published regarding flooding issues in Winchelsea Beach.
 - b) Update regarding Laurel Lane flooding in Icklesham.
12. **Use of Harbour Field**

To consider the attached Clerk's report and to consider the Clerk's suggested conditions.
13. **Winchelsea Traffic Calming**

Following the discussion at the budget meeting, to confirm the repayment of the remaining loan monies in the sum of £12,877.33 to the PWLB to reduce annual repayments by roughly 50%.
14. **Meeting List Schedule**

To approve the updated meeting list schedule for 2024 meetings.
15. **High Fords Allotments**

To consider the attached Clerk's report/ update and to confirm whether the Parish Council wish to proceed with the transaction.
16. **To consider response to East Sussex Local Transport Plan**

The LTP Strategy, Implementation Plan and supporting documents are available on the County Council's webpages and consultation hub – <http://eastsussex.gov.uk/DraftLTP4>
17. **Open Spaces Committee**
 - a) To appoint Councillor to fill vacancy on the Committee.
 - b) To note draft Minutes of Open Spaces Committee Meeting held on 27th November.

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18. Grounds Maintenance Contract 2024/25

To consider quotes received from:-

- a) Countrywide Grounds
- b) Glendale
- c) John O'Connor
- d) Philip Merricks

Quotes will be tabled at the meeting.

19. Update regarding Winchelsea Beach Bus Shelter

Application for match funding from East Sussex Highways has been successful (£11,500). Clerk has applied for a Community Grant which is only available for 50% of the cost of the bus shelter (£1,934).

Matters for Information or Noting

20. **Correspondence.** (Any late received correspondence will be tabled at the meeting).

21. **Reminder for Councillors to update list of interests throughout Council year.**

22. **Programme of Works.** Consider and update where necessary.

23. **Reports from Councillors on meetings they have attended.** Councillors to update Council.

24. **Items for Consideration for Future Agendas.**

25. **Date and venue for next meeting.**

Monday 11th March 7.15 pm at Winchelsea Beach Community Hall.